

CONGLETON CARNIVAL

7TH JULY 2018 STALLHOLDER APPLICATION FORM,

ALL PITCHES ARE 3M X 3M AND ARE SPACE ONLY ,PLEASE BRING YOUR OWN SHELTER/TABLES/CHAIRS ETC ,
PLEASE TICK REQUIREMENTS BELOW

- CHARITY - £15
- STANDARD - £60
- HOT DRINKS EG COFFEE - £75
- HOT FOOD ARTISAN - £175
- CATERING TRAILER - £500

COMPANY NAME _____
CONTACT NAME _____
ADDRESS _____

POST CODE _____ CHARITY NUMBER _____
MOBILE _____ LANDLINE _____
EMAIL _____
WEBSITE _____
GOODS FOR SALE _____

CURRENT INSURANCE COMPANY & POLICY NUMBER _____
EXPIRY DATE _____

We agree that this application shall be deemed to form a binding contract between ourselves and Congleton Carnival and agree to abide by those terms and conditions set by the organisers and those of Congleton Park and grounds.

Traders must have the necessary insurance and certificates (public liability ,fire, theft and other risks, including third party claims, hygiene certificate where applicable),This completed form shall be deemed as confirmation by the trader to have the necessary insurance cover which will be current on the day of the event (15th June 2018) and the trader agrees to indemnify the event organiser staff and Congleton Park and grounds against all and any claims which may arise.

A copy of your current public liability insurance must be sent with this application , You are also required to supply a current risk assessment outlining your activities and methods employed to control any hazards and risks before the event , by 15th June 2018

HAVE YOU ENCLOSED EVERYTHING

- Signed and completed application form
- Cheque
- Public liability insurance
- Hygiene certificate (if applicable)
- Risk Assessment

Signed _____ Date _____

Completed forms and Cheque payments to be returned to the address below

Address :CONGLETON CARNIVAL , c/o 44 Hunters,Close,Biddulph,Staffordshire,ST8 6SY

Payments by cheque or backs to be received by 15th June 2018 .Pitches will not be allocated until payment and all relevant forms have been received

Cheques made payable to Congleton Carnival ,

for bacs payments; congleton carnival :NATWEST :sort code 60-06-10 : account number 28559819

please use your company/charity name as the reference

TERMS AND CONDITIONS:

- 1 All pitches are allocated on a first come first served basis, you will be informed as soon as possible if your application has been successful .applications close on 15th June 2018**
- 2 Setup instructions will be distributed prior to the event**
- 3 Entry to the park for setup is from 7am on Saturday morning 7th July 2018 . all traders must be setup and all vehicles removed to allocated parking areas by 10am**
- 4 There will be no vehicle movement in the park and grounds between 10.30am and 7pm except for emergency vehicles and in exceptional circumstances with the consent of a Carnival Steward. Any such vehicle will be accompanied by at least two Carnival Stewards.**
- 5 Congleton Carnival will not accept applications from traders that do not provide a current Public Liability Insurance. Copy to be returned with application .**
NO COPY NO APPLICATION
- 6 All food traders are required to provide a current hygiene certificate plus any other relevant certification. Copies to be returned with application.**
- 7 Traders are required to carry out a current risk assessment to be forwarded by 1st June 2018.**
- 8 We strongly advise traders to carry sufficient and appropriate fire protection (fire extinguishers)**
- 9 ALL accidents must be reported to Congleton Carnival Stewards on the day**
- 10 The sale of weapons ,fireworks , Chinese Lanterns or any offensive material is strictly prohibited**
- 11 Traders must only sell goods specified in their application. any requested changes to those stated on application must be made to Congleton Carnival at least two weeks prior to the event**
- 12 Subletting of space is strictly prohibited**
- 13 ALL waste must be removed by traders at the end of the event.**
- 14 NO ELECTRIC IS AVAILABLE. Any generators or electric cabling used during the Carnival must ,meet with HSE requirements and will be checked by the Health and Safety steward of the event.**

Email: stallholder@congletoncarnival.co.uk

Any queries re application do not hesitate to ring 07831380970.